



— RETAIL —
IT Security Checklist

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Information security governance and compliance checklist

Activity	Person Responsible	Date Completed	Details
Adopt an established security framework			
Review security tools and processes			
Review the following regulations: GDPR, PCI DSS, NIS			
Identify and map out all personal data held			

Staff cybersecurity awareness and training checklist

Activity	Person Responsible	Date Completed	Details
Hire cybersecurity experts and/ or collect cybersecurity training resources			
Assign different training tasks and/ or courses based on job description			
Schedule training programs for each employee			
Review cybersecurity awareness and training measures and improve periodically			

Access management and password protection checklist

Activity	Person Responsible	Date Completed	Details
Review all the access granted to your important systems			
Assess whether each user has the access rights they need to work and no more.			
Implement and maintain an effective			

Systems monitoring, penetration testing and data loss

Activity	Person Responsible	Date Completed	Details
Schedule vulnerability scans and penetration testing			
Enable 'always-on' DDOS protection			
Review your data loss prevention measures			
Carry out continuous systems monitoring and security reviews			

Cybersecurity audits and technology investment checklist

Activity	Person Responsible	Date Completed	Details
Carry out regular audits on all business software			
Carry out regular audits on all business hardware			
Prioritise investment areas on further security technology.			

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